

Saint Louis University  
Petition for Course Audit

Form  
**#3**

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Section 6  
Approvals

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Instructor Name

Signature

### Form Procedures

1. Student completes sections 1, 2 and 3.
2. Student meets with course Instructor to establish conditions of the audit and records them in section 4 and Instructor approves via signature in section 6. If not approved, instructor retains.
3. Student acknowledges audit conditions and policies related to a course audit in section 5.
4. Student meets with Advisor (Undergraduate) or Department (Graduate) to discuss Petition for Course Audit and receives approval via signature in section 6.
5. Advisor/Department submits approved Petition for Course Audit to the Office of Summer and Extended Studies ([jacob.wierson@slu.edu](mailto:jacob.wierson@slu.edu)).
6. Advisor/Department notifies student of approval.
7. Summer and Extended Studies records the approved Audit on the student's record.