

Instructors: Complete this form, providing all information requested below. Upload the form and the supporting documentation to the \_\_\_\_\_ once the student has been notified (i.e., once Section III has been completed) to summarize where the case stands.

Note: If a single case involves multiple students, instructors only need to fill out one report. Leave all information in Sections I and III blank, and instead list student information in Appendix A.

Student Name:

Instructor Name:

Student SLU Email:

Instructor Email:

Student Banner ID:

Course Title:

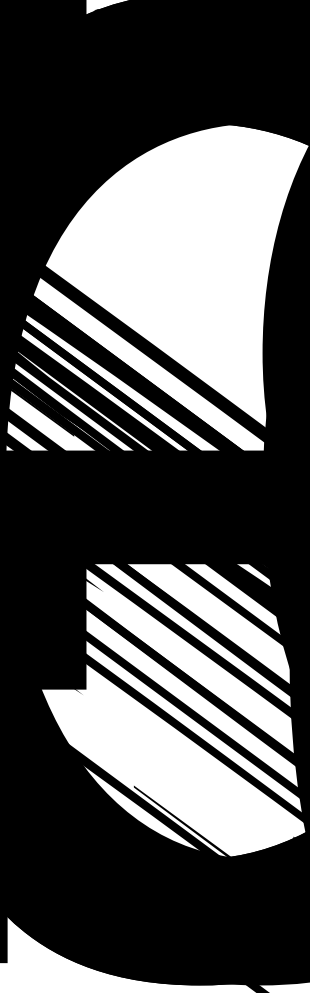
Student Major/Degree:

Course Number & Section:

Student ID

7. H [redacted] notified of the outcome at this t  
 of each of the  
 being imposed by the instru

no  
 [redacted]







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<input type="checkbox"/> In-person	Student waives right to appeal
_____	
Email/USPS	Student appeals
In-person	Student waives right to appeal
_____	
Email/USPS	Student appeals
In-person	Student waives right to appeal
_____	
Email/USPS	Student appeals
In-person	Student waives right to appeal
_____	
Email/USPS	Student appeals
In-person	Student waives right to appeal
_____	
Email/USPS	Student appeals
In-person	Student waives right to appeal
_____	
Email/USPS	Student appeals

\*If notifications are done in-person, date the in-person notification on the line below the “in-person” checkbox, and follow up with an email to the student so there is an electronic record of the follow-up of the notification.