

# Bylaws of the Council of Academic Deans and Directors (CADD)

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## 1.0 PURPOSE

This policy codifies the bylaws of the Council of Academic Deans and Directors (CADD).

## 2.0 COMMITTEE DEFINITION & RESPONSIBILITIES

CADD is the highest-level University-wide shared governance body for all academic units/colleges/schools under the leadership of the Provost. CADD serves a shared governance role in the development and advancement of academic programs and academic policies throughout the University; in terms of the hierarchy of shared academic governance, CADD is the governance body above all other college/school- and University-level bodies. CADD also addresses policies from other units throughout the institution (ITS, Business and Finance, Student Development, Human Resources, etc.) that impact the academic enterprise.

CADD is the principal advisory body to the Provost regarding the following:

proposals for new undergraduate- and graduate-level academic programs (degrees, majors, minors, and certificates)

### 3.0 MEMBERSHIP

CADD is composed of the leaders of all major academic units at SLU (as defined in the membership below) as well as the President of the Faculty Senate and selected vice-presidents whose work significantly impacts the academic enterprise. All CADD members serve by virtue of their positions (defined as "ex-officio" per Robert's Rules of Order); accordingly, term of committee service for all serving in those positions is as

## 5.0 MEETINGS

CADD will regularly meet once each month throughout the full calendar year. Additional meetings may be called as needed by the CADD Chair. Meetings (including voting) conducted primarily or exclusively via synchronous or asynchronous electronic communication may be held as deemed necessary by the CADD Chair. Regardless of format, meetings will be conducted according to the most recent edition of

CADD may establish additional \_\_\_\_\_ and/or permanent sub-committees to conduct various aspects of committee work.

## 6.0 AMENDMENTS

Proposed amendments to these Bylaws shall be submitted to the CADD Chair in writing two weeks before the next regularly scheduled meeting, and will be forwarded by the Chair to all members at least one week prior to the next regularly scheduled meeting. Amendments approved by at least two-thirds of the voting members of CADD will be forwarded to the Provost for review and a final decision.

Modifications to CADD membership prompted by organizational changes (including, but not limited to, the addition, closure, merging, and re-assignment of any colleges/schools/centers) shall be made by the Provost in the spirit of these bylaws but without the need for formally-approved amendments.

## 7.0 APPROVALS

These bylaws were:

- 1) Endorsed by CADD: August 19, 2020
- 2) Adopted by Provost: August 19, 2020