

Academic Award

Cert

Graduate

Includes all Post Baccalaureat Post-Master Post Doctoral and Personal certificate

Graduate Certificate in Public Health

Program Start Term

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SLU Approval Authority

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1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud.

2. The second part of the document outlines the specific requirements for record-keeping, including the need for clear, legible entries and the requirement to retain records for a minimum of seven years. It also discusses the importance of regular audits and the role of internal controls in ensuring the accuracy of the records.

3. The third part of the document provides a detailed description of the record-keeping system, including the types of records that must be maintained and the methods used to collect, process, and store the data. It also discusses the importance of data security and the need to protect sensitive information from unauthorized access.

4. The fourth part of the document discusses the role of the record-keeping system in the overall financial management process. It emphasizes that accurate records are essential for the preparation of financial statements and for the identification of trends and opportunities for improvement.

5. The fifth part of the document provides a summary of the key points discussed in the document and offers recommendations for the implementation of the record-keeping system. It emphasizes that the success of the system depends on the commitment and cooperation of all staff involved in the process.

6. The sixth part of the document discusses the importance of ongoing training and education for staff involved in the record-keeping process. It emphasizes that staff must be kept up-to-date on the latest developments in record-keeping technology and best practices.

7. The seventh part of the document discusses the importance of regular audits and the role of internal controls in ensuring the accuracy of the records. It emphasizes that audits are essential for the detection and prevention of fraud and for the identification of areas for improvement.

8. The eighth part of the document provides a detailed description of the internal controls system, including the types of controls that must be implemented and the methods used to monitor and evaluate the effectiveness of the controls. It also discusses the importance of data security and the need to protect sensitive information from unauthorized access.

9. The ninth part of the document discusses the role of the internal controls system in the overall financial management process. It emphasizes that accurate records are essential for the preparation of financial statements and for the identification of trends and opportunities for improvement.

10. The tenth part of the document provides a summary of the key points discussed in the document and offers recommendations for the implementation of the internal controls system. It emphasizes that the success of the system depends on the commitment and cooperation of all staff involved in the process.

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Level III

