

Saint Louis University
 Petition for
 Post-Baccalaureate Course Work

Section 1 Student	Student Name _____	Student ID _____	Student Email _____
	Primary Program/Major _____	Total Earned Hours _____	Student GPA _____

Section 2 Course	Semester (fall/spring/summer and year)	_____
	Course (subject, number and section)	_____

Section 3 Justification	State in clear and concise sentences why a Petition for Post-Baccalaureate Course Work is being submitted.
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Section 4 Approval	Instructor Name _____	Signature _____	Date _____
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Section 5 Approval	Department Representative Signature
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Form
#12

Form Procedures

1. Student completes sections 1, 2 and 3.
2. Student acknowledges policies related to enrolling in post-baccalaureate course work in section 7.
3. Student meets with course instructor to discuss Petition for Post-Baccalaureate Course Work and receives approval via signature in section 4.
4. Student meets with academic department to discuss Petition for Post-Baccalaureate Course Work and receives approval via signature in section 5.
5. Student submits petition to Graduate/Professional Dean/Director and receives approval via signature in section 6.
6. Graduate/Professional Dean/Director grants approval for student to register in requested course.
7. Graduate/Professional Dean/Director notifies student to register through Banner Self-Service.