



Business & Finance Division

August 2021

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The next Business Managers' Meeting is scheduled for Thursday, September 9, 2021, at 9:00 a.m.

Business Services

Dell Marketing

SLU recently had a change in our Dell account representative. If you need to request a quote or follow up on the status of an existing purchase order, please reach out to:

Brandi Williams
Phone: 512-513-9770
Email: brandi.williams@dell.com

If Brandi cannot be reached, Andrea Sturm is also familiar with the SLU account. Her contact information is as follows:

Andrea Sturm
Phone: 636-594-9120
Andrea.Sturm@Dell.com

Risk Management

Effective immediately, all employees renting vehicles for University business should accept the optional liability insurance offered by the rental agency. For Enterprise, National and Alamo rentals, the University's preferred vendors, this will be a \$3 / day charge for \$1,000,000 of coverage. For other rental companies, be sure the liability insurance option is selected when renting the vehicle and the liability insurance purchased has a coverage limit of at least \$100,000. If you are renting a vehicle through SLU Transportation department, the

Workday Financials

Questions or Issues with Workday Financials? 1m0912 0 612 792 reW* nBT/F42 Tf1 0ET

- SSM - House staff Contract Revenue
- SSM - Income Guarantee Revenue
- SSM - Mission Support Contract Revenue
- SSM - Noncompete Contract Revenue
- SSM - Other Contract Revenue
- SSM - Performance Bonuses Contract Revenue
- SSM - Professional Services Contract Revenue

New Spend Category

- Annuity Payable posting to Ledger Account 2400 Annuity Payable **** for use by Treasury Services****

New Billing Schedule Types

- Purpose: To be used by the Grants Management team allowing for a more flexible billing schedule that would accept a prepayment and allow for transaction-based billing schedules.
- Quarterly Billing & Monthly Incoming - Prepaid Enabled
- Milestone - Prepaid Enabled

New or Updated EIBs

- Submit Customer or Sponsor Payment
Functional Area: Grants Management and Customer Accounts
Description: Added in collaboration with Workday efforts to streamline customer and sponsor payment applications via webservice.
- Submit Customer or Sponsor Deposit
Functional Area: Grants Management and Customer Accounts
Description: Added in collaboration with Workday efforts to streamline customer and sponsor deposits in mass via webservice.
- SLU Grants Submit Ad Hoc Bank Transaction
Functional Area: Grants Management
Description: Added in collaboration with Workday efforts to streamline reversal of ad hoc bank transaction payments in mass to accompany our conversion data re-load process.
- UPDATE -- Import Accounting Journal Alternate
Functional Area: Business & Finance
Description: Added Corporate Credit Billing Account (needed by AP; not required field) and Contract Custom Org (needed by SLUCare; not require field) columns to previous template.

Workday Financial Reporting Updates

New Reports

Workday Financial Office Hours

In these sessions we will answer any of your questions relating to Workday Financials, pertaining specifically to Financial Reporting, FDM, Accounting, Invoices, Purchasing, Year End Close or other related financial topics. You can join the meeting whenever it is convenient for you during these office hours. If you would like to submit your questions in advance of the office hours, please send them to wdfinance@slu.edu

Click the date below to register:

August 5, 2021

<https://slu.zoom.us/j/9206920412>

Human Resources

Recruiting Reminders

Dispositioned Candidates

At the close of each requisition, business managers and divisional managers are asked to check the

